

## Student Drop-Off and Collection at St. Anne's

From Monday 30<sup>th</sup> August, children will enter the school at **9.10am and 9.20am**. In the afternoon, they will leave the school in stages at **2.40pm and 2.50pm**.

It is important to note that **Junior Infant classes** will arrive at 9.45am and leave at 12.00pm in week 1 and will arrive at 9.20am and leave at 12.30pm in week 2. While **Senior Infants** will arrive at the normal times in the morning, they will be leaving at 1.50pm. From Monday 13<sup>th</sup> September, **Junior Infants** will start at their normal time and finish at 1.50pm.

The following are some notes that may help to clarify any confusion over morning drop off and evening collection. It is essential for the safety of all that children come at the correct times and not at earlier time.

### Morning Drop Off

For both morning drop off and evening collection, classes will use one of five routes. These are as follows:

Route A (Red): 5<sup>th</sup> and 6<sup>th</sup> class children will walk up the path nearest to the new housing estate and enter the school near the ASD Unit playground.

Route B (Blue): 4<sup>th</sup> class children and Ms O'Donovan's 2<sup>nd</sup> class will use the blue route using the middle footpath near the bicycle shed. They will enter the school through the hall.

Route C (Green): Infant classes and Ms McLoughlin's class will use the green route using the middle path near the bicycle shed. They will enter the school through the main door.

Route D (Yellow): 3<sup>rd</sup> class children and Ms O'Brien's 1<sup>st</sup> class will use the yellow route. This route starts on the middle path and then veers behind the bicycle shed to the side school door.

Route E (Pink): Ms Doyle's Senior Infants and Ms Buckley/Ms Knightly's 2<sup>nd</sup> class will use the path nearest to the sports field. They will enter the school through the back door.

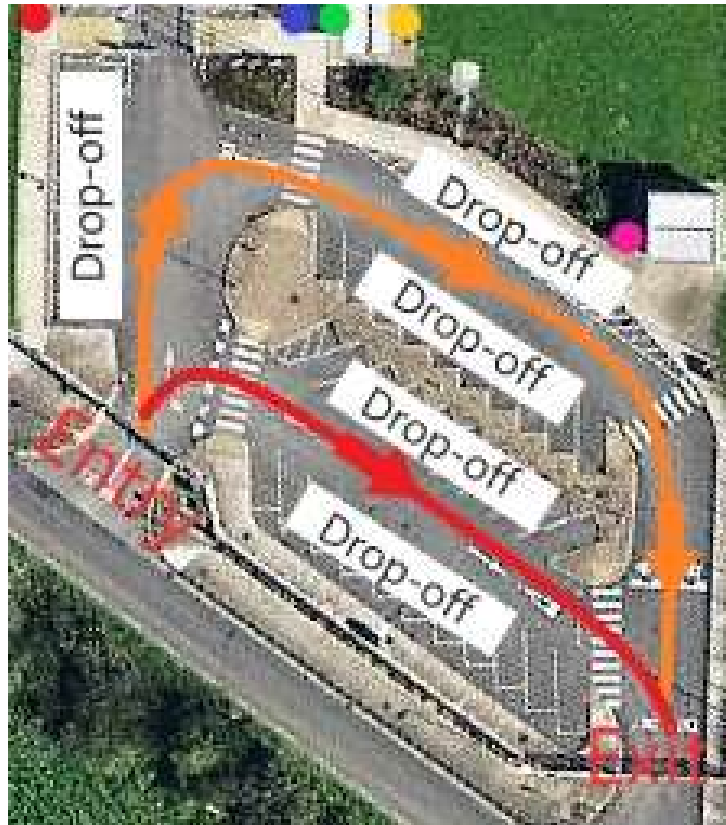
Schedule:

Time	Route A	Route B	Route C	Route D	Route E
9.10am	6 <sup>th</sup> Class Mr O'Leary	4 <sup>th</sup> Class Ms Murphy	Senior Infants/1 <sup>st</sup> Class Ms McLoughlin	3 <sup>rd</sup> Class Mr Brennan	2 <sup>nd</sup> Class Ms Buckley/ Ms Knightly
9.20am	6 <sup>th</sup> Class Mr O'Hanlon 5 <sup>th</sup> Class Ms Bambury	4 <sup>th</sup> Class Ms Hassett 2 <sup>nd</sup> Class Ms O'Donovan	Junior Infants Ms Brophy Junior Infants Ms Owens (from 7 <sup>th</sup> Sept.)	1 <sup>st</sup> Class Ms O'Brien 3 <sup>rd</sup> Class Ms Lennon	Senior Infants Ms Doyle

Remember, when the first five classes arrive at 9.10am, their siblings also go to their correct line no matter what class they are in.

The morning drop-off worked very well last year, and the children have been brilliant at finding their correct lines using the coloured arrows and signs. We will have assistance on Day One and everyone will be shown where to go if they are unsure.

For parents entering the car park in the morning there is no specific drop off point for any class and no matter where they are dropped children can use the footpaths, zebra crossings and colour coded signs and arrows to find the correct class line.



When you enter the car park, please drive as far as you can along either route before pulling in beside a cone to the left or to the right. This gives every car behind you the chance to also park in this area. Please ensure that the middle of each route is left free for cars to drive through.

**NOTES:**

Please ensure that no child walks across the car park in areas where cars are moving. The only place to do this is at zebra crossings.

Children walking from the village need to enter at the pedestrian gate and walk along by the fence, following the arrows.

Please ensure that children do not walk across the entrance gate.

Please observe the 10km per hour speed limit at all times in the car park.

Please do not park on a zebra crossing.

**Please note that children will not be supervised before 9.00am and should not be left unattended before then.**

## Collection

### Infants

The infant classes will leave the school as normal at 1.50pm. Children from Ms Brophy's class will exit from the hall. Parents should follow the red path when arriving and leaving the school. Children from Ms Owen's class will walk to the bicycle shed and should be collected there. Senior Infants children from Ms McLoughlin's class will leave via the footpath near the sports field and should be collected near the pump house. White dots have been painted at 2 metre intervals on the yard outside the hall. Parents who are collecting their children should stand on these spots. Parents of infants will be able to park in the car park.

**Please note that masks must be worn by parents at all times while on the school grounds.**

### Junior Infants

For the next week **Junior Infants** classes will leave at 12.00pm. From Monday 6<sup>th</sup> September they will leave at 12.30pm and from week 3 onwards, they will leave at 1.50pm with **Senior Infants**.

### First to Sixth Class

The simplest thing for every child/family from first to sixth class to remember is:

If you enter at 9.10am you exit at 2.40pm

If you enter at 9.20am you exit at 2.50pm

Children will gather in their family groups inside the school before leaving. Children will gather at the class of the youngest child and follow their route out of the school.

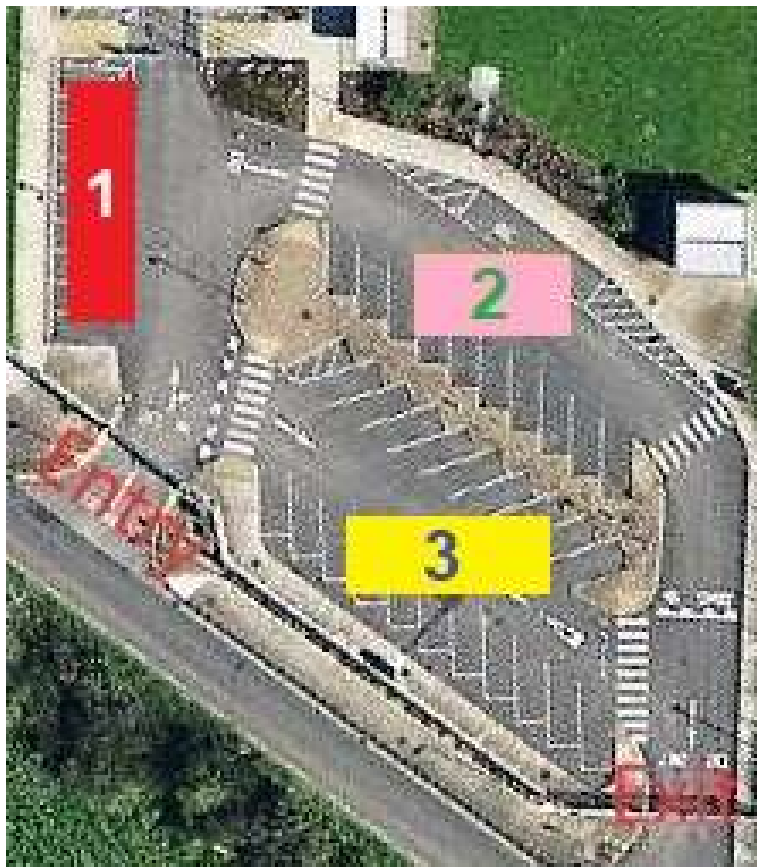
Siblings of children who entered with Ms McLoughlin's senior infant class (9.20am) will **NOT** be leaving the school at 1.50pm with their infant brother or sister. Instead they will leave at 2.40pm using the green route.

### Exit Schedule:

Time	Route A	Route B	Route C	Route D	Route E
2.40pm	6 <sup>th</sup> Class Mr O'Leary	4 <sup>th</sup> Class Ms Murphy	Siblings of Ms McLoughlin's Senior Infants	3 <sup>rd</sup> Class Mr Brennan	2 <sup>nd</sup> Class Ms Buckley/ Ms Knightly
2.50pm	5 <sup>th</sup> Class Ms Bambury 6 <sup>th</sup> Class Mr O'Hanlon	2 <sup>nd</sup> Class Ms O'Donovan 4 <sup>th</sup> Class Ms Hassett		1 <sup>st</sup> Class Ms O'Brien 3 <sup>rd</sup> Class Ms Lennon	

## Collection Points

There are 3 Collection points in the car park, marked 1, 2 and 3. These can be seen in the map below.



Having seen the process at work, we have come up with the following plan for the collection of children going forward.

Time	Collection Point 1	Collection Point 2	Collection Point 3
2.40pm	<ul style="list-style-type: none"> <li>6<sup>th</sup> Class (Mr O'Leary)</li> </ul>	<ul style="list-style-type: none"> <li>1<sup>st</sup> Class &amp; siblings (Ms McLoughlin)</li> <li>2<sup>nd</sup> Class &amp; siblings (Ms Buckley/Ms Knightly)</li> </ul>	<ul style="list-style-type: none"> <li>3<sup>rd</sup> Class &amp; siblings (Mr Brennan)</li> <li>4<sup>th</sup> Class &amp; siblings (Ms Murphy)</li> </ul>
2.50pm	<ul style="list-style-type: none"> <li>5<sup>th</sup> Class &amp; siblings (Ms Bambury)</li> <li>6<sup>th</sup> Class Mr O'Hanlon</li> </ul>	<ul style="list-style-type: none"> <li>1<sup>st</sup> Class &amp; siblings (Ms O'Brien)</li> <li>4<sup>th</sup> Class &amp; siblings (Ms Hassett)</li> </ul>	<ul style="list-style-type: none"> <li>2<sup>nd</sup> Class &amp; siblings (Ms O'Donovan)</li> <li>3<sup>rd</sup> Class &amp; siblings (Ms Lennon)</li> </ul>

It was decided that when two or more children are in classes going home at the same time, all siblings will go to the collection point of the youngest sibling. For example, if at 2.50pm you have a child in sixth class and one in fourth class, they will both be waiting at Collection Point 3.

The first group to leave at each time slot will be those who are walking to the village. We would encourage everyone to consider this option. It is good exercise for the children and it alleviates car park congestion greatly. For everyone's safety it is important that children behave on the path and take care not to cause any incidents.

We would like to thank you all for the efforts you made over the last year. Because of the great work of the whole school community; staff, Parents' Support Group, parents and of course all our fantastic pupils, we made last year a successful one and we look forward to everyone's continued co-operation as we settle in to the new school year.